

大葉大學113學年度下學期學生退、休學退費標準表

Da-Yeh University 113th Academic Year Second Semester Student Withdrawal and Leave of Absence Refund Standards

本表依據教育部106.4.19 臺教高(一)字第1060047866B 號令辦理
This table is established in accordance with Ministry of Education Order No. 1060047866B dated April 19, 2017.

辦理休、退學時間 The time for applying for leave of absence or withdrawal from school		退費標準 Refund standards	
		學雜費制 Tuition and Miscellaneous Fee System	學分學雜費制 Credit-Based Tuition and Miscellaneous Fee System
		大學日間部、四技及研究所學生 Undergraduate Day Division, Four-Year Technical Programs, and Graduate Students	碩士在職專班、進修學士班學生 二年制在職專班 Master's In-Service Programs, Continuing Education Bachelor's Programs, and Two-Year In-Service Programs
註冊日 (包括當日) 前 Before (and including) the Registration Day	1. 獨立招生公告之註冊日為基準 Based on the Registration Day announced for Independent Admissions 2. 大日一新生 114/2/17前(含註冊日) 舊 114/2/17前(含註冊日) New students of Da-Yeh University must complete the process before February 17, 2025 (including the registration day).	免繳費，已繳費者，全額退費 No fees are required. For those who have already paid, a full refund will be issued.	免繳費，已繳費者，全額退費 No fees are required. For those who have already paid, a full refund will be issued.
於註冊日之次日起至上課(開學)日之前一日 From the day after the registration day until the day before the start of classes (the first day of the semester).	114/02/17前 Before February 17, 2025.	學費退還2/3，雜費及其餘各費全部退還 Two-thirds of the tuition fee will be refunded, while miscellaneous fees and all other fees will be fully refunded.	學分學雜費退還2/3，雜費及其餘各費全部退還 Two-thirds of the credit-based tuition and miscellaneous fees will be refunded, while all other miscellaneous fees and remaining fees will be fully refunded.

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於上課(開學)日(包括當日)之後而未逾學期三分之一 After the start of classes (including the first day) but not exceeding one-third of the semester.	114/2/18至114/3/30 From February 18, 2025, to March 30, 2025.	學、雜費及其餘各費退還2/3 Two-thirds of the tuition, miscellaneous fees, and all other fees will be refunded.	學分學雜費及其餘各費退還 2/3 Two-thirds of the credit-based tuition, miscellaneous fees, and all other fees will be refunded.
於上課(開學)日(包括當日)之後逾學期三分之一，而未逾三分之二 After the start of classes (including the first day) but exceeding one-third of the semester and not exceeding two-thirds of the semester.	114/3/31至114/5/11 From March 31, 2025, to May 11, 2025.	學、雜費及其餘各費退還1/3 One-third of the tuition, miscellaneous fees, and all other fees will be refunded.	學、雜費及其餘各費退還 1/3 One-third of the tuition, miscellaneous fees, and all other fees will be refunded.
於上課(開學)日(包括當日)之後逾學期三分之二 After the start of classes (including the first day) and exceeding two-thirds of the semester.	114/5/12以後 After May 12, 2025.	所繳各費均不退還 No fees paid will be refunded.	所繳各費均不退還 No fees paid will be refunded.
遞補制新生及轉學生於遞補截止日前退學申請 Replacement new students and transfer students who apply for withdrawal before the replacement deadline.	遞補截止日：114/2/17 Replacement deadline: February 17, 2025.	行政手續費5% Administrative fees 5%	行政手續費5% Administrative fees 5%

備註 Note:

1. 退費標準依據教育部專科以上學校學雜費收取辦法規定辦理。

The refund standards are processed in accordance with the regulations stipulated by the Ministry of Education's "Regulations for the Collection of Tuition and Miscellaneous Fees at Junior Colleges and Institutions of Higher Education."

2. 表列註冊日、上課（開學）日及學期之計算等，依本校公告之行事曆認定之。

The registration dates, the start of classes (opening day), and the calculation of the semester listed in the table are determined according to the academic calendar announced by the university.

3. 學生申請休學或自動退學者，其休、退學時間應依學生(或家長)向學校受理單位正式提出休、退學申請之日為計算基準日；其屬勒令退學者，退學時間應依學校退學通知送達之日為計算基準日。但因進行退學申復(訴)而繼續留校上課者，以實際離校日為計算基準日。休、退學之學生應於學校規定期限內完成離校手續；其有因可歸責學生之因素而延宕相關程序者，以實際離校日為計算基準日。

For students applying for a leave of absence or withdrawal, the date of leave or withdrawal will be based on the date when the student (or parent) formally submits the application to the designated school office. In cases of expulsion, the date of withdrawal will be based on the date the expulsion notice is delivered by the school. However, for those continuing their classes pending the outcome of an appeal or review regarding their expulsion, the actual date of leaving school will be used as the calculation date. Students on leave or withdrawal must complete the departure procedures within the school's stipulated timeframe; if there are delays in the process due to reasons attributable to the student, the actual date of departure will be used as the calculation date.

4. 本表所稱之「其餘各費」，係指學費、雜費、學分學雜費以外之各項費用及代收代辦費。

In this table, "all other fees" refer to costs other than tuition, miscellaneous fees, and credit-based tuition and miscellaneous fees, and include agency fees and other service-related charges.

5. 代收代辦費之退費，按實際情況處理，如已購置衣物，則發衣物，代收學生會會費者，依學生會規章處理。

Refunds for agency fees and service charges will be handled according to the actual situation. For example, if clothing has already been purchased, the clothing will be issued. For student association fees collected on behalf of students, refunds will be handled in accordance with the regulations of the student association.

6. 獨立招生之一年級新生及轉學生於學校招生遞補截止日(含)之前申請退學者（不保留學籍者），扣除行政手續費後，全額退費；其申請休學者（保留學籍者）及逾學校招生遞補截止日後始申請休、退學者，依前點規定辦理退費。

First-year new students and transfer students admitted through independent recruitment who apply for withdrawal (without retaining their student status) before or on the school's recruitment replacement deadline will receive a full refund, minus administrative fees. For those who apply for a leave of absence (retaining student status) or who apply for leave/withdrawal after the recruitment replacement deadline, refunds will be handled according to the provisions of the previous point.

上述行政手續費為學生應繳之學雜費、學分費、學分學雜費等費用總和之百分之五。

The aforementioned administrative fee is 5% of the total fees paid by the student, including tuition, miscellaneous fees, credit-based tuition, and miscellaneous fees.